

**ESDA & CLAIMS COMMITTEE**  
**December 17, 2019**

The ESDA & Claims Committee held its monthly meeting on Tuesday, December 17, 2019 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, 3<sup>rd</sup> Floor Law Library. Committee Members present were Chairman Scott Schwerer, Vice Chair Letha Clark, Joe Erlandson, Dick Marcott, Julie Melvin, Dave Nissen and Trevor Toland. Also present was ESDA Director Edgar Rodriguez, Patrick Stout, Mike Cox, County Clerk Gretchen DeJaynes and County Board Administrative Assistant Danette Phelps.

Chair Schwerer called the meeting to order at 7:00 p.m.

**Approval of November 19, 2019 Minutes**

Member Toland moved, with a second by Member Melvin, to approve the November 19, 2019, minutes as submitted. Motion carried on a voice vote.

**ESDA Director Report**

Director Edgar Rodriguez gave ESDA report. There have been about 500 sign-ups for the emergency alert system. If you sign up online, you will receive full alert service and can customize it. The language for the Memorandum of Understanding (MOU) between the county and the townships for the alert system has been approved by the State's Attorney. The MOU is for a 3 year funding cycle. A policy and procedure manual is in progress. Stop the Bleed Training began on 11/26. An Emergency Operation Center is being considered. It is possible that it can be manned by Western Illinois University (WIU) students. There is potential for state and federal funding as well as by WIU and the Emergency Management alumni community.

**Approval of Claims**

Member Toland moved, with a second by Member Clark, to approve the claims as submitted. Motion carried on a voice vote.

**Other**

Member Schwerer suggested the board phone number be added to e-mails sent out from office. Member Schwerer mentioned that his registration claim for the IACO Fall Educational Conference was noted as not pre-approved. The registration was submitted immediately after the conference, not prior to, in case attendance was not possible. Clarification of pre-approved was requested. The committee agreed it was appropriate to attend and, after discussion, agreed that submitting the claim immediately following the conference was applicable.

County Clerk DeJaynes explained that the discrepancy with the 911 account came from the fact that the last payment of FY 2018 was paid after the last payroll figures could be obtained, for accuracy purposes. The transfer did not actually post until the beginning of FY2019, so it erroneously appeared that there was an overpayment.

Member Schwerer inquired if Member Hiel resigned. Vice Chair Cox replied that he had and that the board was in the process of finding a replacement.

**Adjourn**

Member Marcott moved to adjourn the meeting, with a second by Member Erlandson. With no further business to discuss, the meeting was adjourned at 7:51 p.m.